

Week 3 PORTFOLIOS

CHECKLIST

- Portfolio files.
- Create need to document/to be filed system.
- Supplies.

DAY 1 PORTFOLIO STATION

- Find a place for children's portfolio.
- Label hanging file with children's name.
- Create a supply tote. (Paper, hole punch, stapler, tape)

DAY 2 SORT PAPERS

- Make two piles of children's sample work. (to be filed and needs documentation)
- Place sample work from to be filed into child's file.
- Document sample work.

DAY 3 DOCUMENT SAMPLE WORK

- Document sample work.
- Place documented work into child portfolios.

DAY 4 PORTFOLIO SYSTEM

Make group clips.

Create a drop box for sample work that needs to be documented.

Create a drop box for sample work that needs to be filed.

Empty drop boxes every Friday!

NEED TO GET

NEED TO MAKE

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